



# **FINANCE & COMPLIANCE SUPPORT OVERVIEW**

PRESENTED BY:

**VESTARA PTY LTD**

# SERVICE ROLE

This service exists to remove the operational burden of finance administration and compliance support from founders and leadership teams.

Financial and compliance-related work is essential, time-sensitive, and high-risk when neglected. When these responsibilities sit with the founder, accuracy suffers and follow-ups fall behind. Vestara's role is to own the day-to-day finance and compliance support workflows so obligations are met consistently without escalating back to leadership.

This is operational support – not financial decision-making or advisory services.



# FAILURE POINTS

Businesses typically engage this service when finance and compliance workflows begin to break down in predictable ways:

- Invoicing and follow-ups are delayed or inconsistent
- Financial admin consumes leadership time
- Reporting preparation becomes rushed or incomplete
- HR and compliance tasks fall through the cracks
- Founders remain the point of escalation for routine finance queries

These failure points increase risk, slow operations, and pull founders into unnecessary administrative work.

# SCOPE OF OWNERSHIP

Vestara takes responsibility for the execution and coordination of finance and compliance support workflows, including:

- Invoicing support and payment follow-ups
- Financial admin and reporting preparation
- Coordination with accountants and external providers
- HR administration and compliance support
- Documentation, record-keeping, and task tracking

Ownership means these workflows are handled accurately and consistently, with visibility and accountability, without founders managing day-to-day finance administration.



# HOW WORK GETS HANDLED

This service is delivered as a fully managed, ongoing engagement.

Key characteristics of the execution model include:

- Work is managed within your existing finance and HR systems
- Tasks are executed against defined timelines and obligations
- Follow-ups and coordination are handled consistently
- Coverage and continuity are maintained during absences or transitions

Vestara manages execution and coordination while respecting appropriate approval and authority boundaries.

# CLEAR BOUNDARIES

This service is delivered as a fully managed, ongoing engagement.

Key characteristics of the execution model include:

- Work is managed within your existing finance and HR systems
- Tasks are executed against defined timelines and obligations
- Follow-ups and coordination are handled consistently
- Coverage and continuity are maintained during absences or transitions

Vestara manages execution and coordination while respecting appropriate approval and authority boundaries.



# WHO THIS IS BUILT FOR

To maintain clarity and effectiveness, this service does not include:

- Financial strategy or advisory services
- Final sign-off authority on financial decisions
- Statutory accounting, audit, or tax advisory services
- Legal or regulatory representation

Vestara supports finance and compliance operations – it does not replace licensed professionals or internal decision-makers.

# INTEGRATION

This service is a strong fit for:

- Founders managing finance admin themselves
- Businesses needing consistent invoicing and follow-ups
- Teams requiring structured HR and compliance support
- Organisations that want reduced finance-related escalation

If finance administration or compliance regularly interrupts leadership focus, this service is likely appropriate.



# NEXT STEPS

This service is delivered on a **monthly retainer basis** to ensure continuity, accountability, and operational stability.

Support is allocated against a **defined baseline** of hours, agreed upfront based on scope and operational requirements. This baseline creates clarity around capacity, priorities, and ownership, while allowing Vestara to manage work proactively rather than reactively.

All work is **time tracked** for transparency and planning purposes. Time tracking is used to manage capacity and ensure accountability – not to micromanage tasks or shift responsibility back to the client. Vestara manages prioritisation within the agreed scope. The next step is a short discovery conversation to confirm fit, clarify scope, and determine the appropriate baseline before onboarding.

# CONTACT US



067 739 4335



[selanei@vestara.co.za](mailto:selanei@vestara.co.za)



[www.vestara.co.za](http://www.vestara.co.za)



Centurion, Gauteng, 0157





**THANK YOU**  
FOR YOUR ATTENTION

VESTARA PTY LTD